

## INSPECTION REPORT PART (IRP)

<b>INSPECTION NO FOR CLIENT REFERENCE:</b>	
<b>PRODUCT NAME:</b>	
<b>PO NUMBER:</b>	
<b>INSPECTION DATE:</b>	
<b>INSPECTION LOCATION:</b>	
<b>INSPECTOR NAME:</b>	
<b>FACTORY DETAILS:</b>	
<b>CUSTOMER NAME :</b>	

<b>Factory:</b>	<b>Inspector:</b>
<b>Approved sample with seal packaging</b>	<b>Approved samples after open the package</b>

### IMPORTANT NOTES FOR THE INSPECTOR BEFORE START THE INSPECTION

1. During the visit if inspector found the goods are not ready, inspector must report to Higher Authority for further stapes. Inspector is not authorised to miss any inspection without the approval of Higher Authority/Client.
2. Please read Inspection Report Part (IRP) carefully along with all Instruction provided by client, if you have any enquiry, please contact quality team to make clear before your action.
3. Please fill all section of the report with proper comment/description/explanation and insert clearly visible proper/related pictures for make it easy to understand for everyone.
4. Always take clear pictures with date stamp without any blur.
5. After inspection, please send back your finished Report/Inspection Report Part (IPR) ASAP & please always keep in your mind that report submission time should be within 08.00 pm (IST).
6. Never argue with the factory & if factory is misbehaved, please immediately contact with the Higher Authority of Exim Inspection Hub for further action.
7. Before start the Inspection Always keep the "INTRODUCTION PAGE" signed of both (Factory Representative & you). If not found the same by Surprise visit of the Higher Authority, necessary action will be taken immediately against the Inspector.
8. Never accept the open sealed approved sample from the factory & if found opened sealed or without packaging sample please immediately contact with Higher Authority or Quality team.
9. You are not authorised to make any change in the Inspection Report Part (IPR).
- 10.

## GENERAL INSTRUCTIONS FROM THE CLIENT:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

AVAILABILITY OF THE CLIENTS PROVIDED APPROVED SAMPLE: YES / NO

## INSPECTION STANDARDS

<b>Inspection type</b>	Entire Production Quality Controlling (EPQC)/ Sample Picking Service (SPS)/ Initial Production Review (IPR)/ Product Maintain & Monitoring (PM2)/ Final Inspection before Shipment (FIS)/ Container Loading Process (CLP)/Product Monitoring (PMR)/Raw Material Checking (RMC)
<b>Inspection standard</b>	ISO 2859
<b>Sampling plan</b>	Single
<b>Sampling Level</b>	II
<b>AQL for Critical/ Major/ Minor</b>	Not Allowed/2.5/4.0
<b>Sampling size for Cri/ Maj /Min</b>	80/80/80 125/125/125 200/200/200 315/315/315 500/500/500
<b>No. of cartons/packages selected for inspection</b>	
<b>Numbers of selected cartons/packages</b>	

## INSPECTION RESULT

<b>OVERALL RESULT</b>	<b>Passed / Failed / Pending</b>				
CRITERIA	RESULTS		REMARKS		
1. Quantity					
2. Product Color & Specification					
3. Product Dimension/Weight					
4. Product Label/Logo					
5. Carton :Marking/Weight/ Packing					
6. On-site tests & special requirement					
<b>5 : WORKMANSHIP AQL:</b>	<div style="color: #008000; font-weight: bold;">Within AQL</div> <div style="color: #cc0000; font-weight: bold;">/Beyond AQL</div>	AQL	CRI	MAJ	MIN
		Findings			
		Maximum allowed			
		Checked sample	XXX	XXX	XXX

## REMARKS

**1. Quantity :**

<b>100% of the total order quantity must be packed. : Instead of pcs order quantity.</b>	<b>OK/NOT OK</b>	
<b>Quantity of finished &amp; unpacked products:</b>	<b>OK/NOT OK</b>	
<b>Quantity of semi-finished products:</b>	<b>OK/NOT OK</b>	

Item	Order qty	Packed qnt	Unpacked qty	Packed Carton	Qnt/ Carton	Qnt checked/ Carton	Sample size
#							
#							
#							
#							
#							
#							
#							
#							
#							
#							
#							
<b>Total :</b>							

**Actual Pictures of Quantity section:**


**2. Product Color/Specification/Dimension/Weight:**

**Product Color :**

<b>Expectation</b>	<b>Result</b>	<i>Pantone code</i>	<b>Comments</b>
<b>Client's Instructions:</b>	Passed/Failed/Pending		

**Actual Pictures of Product Color section:**


**Specification :**

<b>Expectation</b>	<b>Result</b>	<b>Comments</b>
<b>Client's Instructions:</b>	Passed/Failed/Pending	

**Actual Pictures of Product Specification section:**


**Dimension :**

<b>Expectation</b>	<b>Result</b>	<b>Comments</b>
<b>Client's Instructions:</b>	Passed/Failed/Pending	

<b>Item No.</b>	<b>Ref sample</b>	<b>Sample 1</b>	<b>Sample 2</b>	<b>Sample 3</b>	<b>Sample 4</b>	<b>Sample 5</b>
#	Available					
#						

#						
#						
#						
#						

Actual Pictures of Product Dimension section:	

Weight :		
Expectation	Result	Comments
Client's Instructions:	Passed/Failed/Pending	

Actual Pictures of Product Weight section:	

Label :		
Expectation	Result	Comments
Client's Instructions:	Passed/Failed/Pending	

Actual Pictures of Product Label section:	

Logo :		
Expectation	Result	Comments
Client's Instructions:	Passed/Failed/Pending	

**Logo/Artwork/Existing design's Appearance/General view, Color, Dimension, Positioning and Alignment :**

<b>Expectation</b>	<b>Result</b>	<b>Comments</b>
<b>Appearance/General view of the logo:</b>	<b>Passed/Failed/Pending</b>	Found satisfactory against clients provided approved sample/Instruction. No instruction or approved sample provided by client to follow & below is the findings pictures for the reference.
<b>Logo/Artwork/Existing design's color:</b>	<b>Passed/Failed/Pending</b>	Found satisfactory against clients provided approved sample/Instruction. No instruction or approved sample provided by client to follow & below is the findings pictures for the reference.
<b>Dimension (width x height):</b>	<b>Passed/Failed/Pending</b>	Dimension of the logo is cm in height with cm in width.
<b>Positioning of logo from top :</b>	<b>Passed/Failed/Pending</b>	Position of the logo is to cm from top of the bag to top of the logo.
<b>Positioning of logo from bottom :</b>	<b>Passed/Failed/Pending</b>	Position of the logo is cm from bottom of the logo to bottom of the bag.
<b>Positioning of logo from left side :</b>	<b>Passed/Failed/Pending</b>	Position of the logo is cm from left side edge of the bag to left side edge of the logo.
<b>Positioning of logo from right side :</b>	<b>Passed/Failed/Pending</b>	Position of the logo is cm from right side edge of the bag to right side edge of the logo.
<b>Alignment and parallelism :</b>	<b>Passed/Failed/Pending</b>	Found satisfactory, please refer to below pictures.

**Actual Pictures for all part of the Product Logo section:**

<b>Actual picture of Appearance or general view of the logo/Artwork/Existing design:</b>	
<b>Actual picture of color of the logo/Artwork/Existing design:</b>	
<b>Actual picture of dimension of the logo/Artwork/Existing design:</b>	
<b>Actual picture of position from the top of the logo/Artwork/Existing design:</b>	
<b>Actual picture of position from bottom of the logo/Artwork/Existing design:</b>	

<b>Actual picture of position from left side of the logo/Artwork/Existing design:</b>	
<b>Actual picture of position from right side of the logo/Artwork/Existing design:</b>	
<b>Actual picture of alignment and parallelism of the logo/Artwork/Existing design:</b>	

### 3. Carton Marking/Weight/Packing & Dimension

#### Carton Marking :

Expectation	Result	Comments
<b>Client's Instructions:</b>	Passed/Failed/Pending	

#### Carton Front Side Mark :

##### Actual Pictures of Carton Front Side Marking section:


#### Carton Rear Side Mark :

##### Actual Pictures of Carton Rear Side Marking section:


#### Weight of carton:

Expected Result	Result	Comments
<b>Client's Instructions:</b>	Passed/Failed/Pending	

**Actual Pictures of Carton Weight section:**


**Outer packing and packaging dimension :**

Expected Result	Result	Comments
<b>Client's Instructions:</b> L: cm x W: cm x H: cm	Passed/Failed/Pending	

**Actual Pictures of Carton Outer Packing section:**


**Inside carton/inner packing :**

Expected Result	Result	Comments
<b>Client's Instructions:</b>	Passed/Failed/Pending	

**Actual Pictures of Carton Inner Packing section:**


**Individual/Unit packing :**

Expected Result	Result	Comments
<b>Client's Instructions:</b>	Passed/Failed/Pending	

**Actual Pictures of Product Individual Packing section:**


**4. TESTS AND SPECIAL REQUIREMENTS**

Test category	Comments from Inspector	Result
<p>Either inspector allowed to perform the sampling size independently/randomly then the result is passed/ If not, the result is failed</p>		<p>Passed/Failed/Pending</p>
<p>Actual Pictures of above test section:</p>		
<p>Check the moisture/humidity on the products including inside the carton as per the requirement of product</p>		<p>Passed/Failed/Pending</p>
<p>Actual Pictures of above test section:</p>		
<p>Perform a barcode checking test-The barcode should be the same and have the correct number; make sure that the correct barcode is on the correct product. (no mixed barcode for each reference) -2 pieces of each item.</p>		<p>Passed/Failed/Pending</p>
<p>Actual Pictures of above test section:</p>		
<p>1.Rub test dry &amp; wet on printing &amp; dyed fabric</p> <p>2, Use a white cotton cloth to rub the material. Rub the item 10 times over a 10 cm distance with a force of 9N (1kg). Test with both a dry and a wet cloth. Expected result: There should not be any color transfer greater than 4 on a grey scale (between the original white cloth and the colored one) after the dry test. There should not be any color transfer greater than 3-4 on a grey scale (between the original white cloth and the colored one) after the wet test-3 pcs both</p>		<p>Passed/Failed/Pending</p>
<p>Below is the dry test performance picture</p>	<p>Below is the wet test performance picture</p>	

<b>Check the item for any strong or offensive odors-The bags must not have a strong or bad smell.- 5 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>1. Pull on all metal parts attached to the bag and handle (look, ring, etc.)- 20 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>2. Check the seam strength on each part/pocket, especially on the handle or shoulder strap.-20 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>The importer information label/wash care label must not missing.-all inspected samples</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Count and record the number of stitches per inch &amp; compare with approved sample or clients provided instruction-5 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		

<p>Measure the length of both handle of the same piece along with the both side attachment position (should be similar no misalignment required), handle fixed position check.– all sample size Lift bag handles to check whether the bag is balance horizontally. The handle fixed positions are symmetrical along the middle axis of the bag. – all sample size</p>		<p>Passed/<b>Fa</b> <b>iled</b>/<b>Pendi</b> <b>ng</b></p>
<p><b>Actual Pictures of above test section:</b></p>		
<p>Fatigue test for all adjustable parts found on each of the sample (i.e., zipper, Velcro and snaps.) –13pcs for 20 times</p>		<p>Passed/<b>Fa</b> <b>iled</b>/<b>Pendi</b> <b>ng</b></p>
<p><b>Actual Pictures of above test section:</b></p>		
<p>1. Color shading check within the same piece: put the same color parts side by side and identify the different dye lot. <input type="checkbox"/> 2. Color shading check among all inspected pieces: place them side by side and identify the different dye lot. Minimum grey scale 4-5 is acceptable for color shading in the same piece and minimum grey scale 3-4 is acceptable for color shading among the different pieces - 13 pcs</p>		<p>Passed/<b>Fa</b> <b>iled</b>/<b>Pendi</b> <b>ng</b></p>
<p><b>Below is the pictures of within the piece difference:</b></p>		
<p><b>Below is the pictures of among all pieces difference:</b></p>		
<p>Printing checking of artworks/printed area edges clarity, no blurry, proper color filling, no base visibility, uneven, crack, peel off. –all inspected samples Check if painting uneven, crack, peel off.</p>		<p>Passed/<b>Fa</b> <b>iled</b>/<b>Pendi</b> <b>ng</b></p>

<b>Actual Pictures of above test section:</b>		
<b>Perform a loading test with minimum 10 minutes hanging position &amp; dynamic shaking</b> <b>- Use 5 kg if applicable or 1.5 times the nominal weight if the carrying capacity of the bag is less than 5kg</b> <b>-5 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Make sure that all the elements included in the bag or pouch fits correctly at the right place.</b> <b>-all inspected pieces.</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Compare with approval sample and technical files/spec. including bag shape, material/ color &amp; fabric, accessories, glue, hangtag/labels/ logo/printings &amp; sewing construction, hand feeling.</b> <b>-all inspected pieces.</b>		<b>Passed/Failed/Pending</b>
<b>Below is the picture for bag shape &amp; material compare:</b>		
<b>Below is the picture for color &amp; fabric compare:</b>		
<b>Below is the picture for accessories compare:</b>		
<b>Below is the picture for hangtag &amp; labels compare:</b>		
<b>Below is the picture for logo &amp; printing compare:</b>		
<b>Below is the picture for sewing &amp; construction compare:</b>		

<b>Below is the picture for hand feeling compare:</b>		
<b>Check the binding, the binding webbing should wrap the panel tight, no empty spare inside the webbing. -all inspected pieces.</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Check bags with tube in handle, if available, no tube goes out from the handle.- Finishing of seam at the end is strong enough &amp; tubes are cut properly. -all inspected pieces.</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Check the quality and appearance of the clear plastic card holder pocket if included in this model. Especially check the quality of the cutting on the holder, and fitting check for all items (card etc.) -all inspected pieces.</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		
<b>Function test of zipper or snap or others applicable parts. -20 pcs</b>		<b>Passed/Failed/Pending</b>
<b>Actual Pictures of above test section:</b>		

<b>SPECIAL REQUIREMENTS FROM CLIENT :</b>		
<b>Expected result</b>	<b>Result</b>	<b>Comments</b>
<b>Client's Instructions:</b>	<b>Passed/Failed/Pending</b>	

Actual Pictures of Special Requirement section:	

5. SAMPLE COLLECTION/SEALED REQUEST BY CLIENT	
<b>Client's Information:</b>	
[0 ] pcs of shipment samples were collected by inspector	Not required
[0 ] pcs of defective samples were collected by inspector	Not required

Actual Pictures of Sample Collection section:	

6. WORKMANSHIP AQL/DEFECTIVES LIST			
Defect descriptions	CRI	MAJ	MIN
<b>Defects for style # sample size : pcs</b>			
Defect number 1.			
Actual Pictures of above described defect found:			
Defect number 2.			
Actual Pictures of above described defect found:			

<b>Defect number 3.</b>			
<b>Actual Pictures of above described defect found:</b>			
<b>Defect number 4.</b>			
<b>Actual Pictures of above described defect found:</b>			
<b>Defect number 5.</b>			
<b>Actual Pictures of above described defect found:</b>			
<b>Defect number 6.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 7.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 8.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defects for style # sample size : pcs</b>			

<b>Defect number 1.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 2.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 3.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 4.</b>			
<b>Actual Pictures of above described defects found:</b>			
<b>Defect number 5.</b>			
<b>Actual Pictures of above described defects found:</b>			

Sample size	Maximum Allowed	Total Defectives	Result	Comments
<b>CRI :</b>			Within AQL/ Beyond AQL	
<b>MAJ :</b>			Within AQL/ Beyond AQL	
<b>MIN :</b>			Within AQL/ Beyond AQL	

<b>Expected result</b>	<b>Result</b>	<b>Comments</b>
<b>Client's Instructions:</b>	<b>Passed/Failed/Pending</b>	

**ADDITIONAL PICTURES FOR ADITIONAL INFORMATION**


**7. Picture of the Introduction Letter**

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**8. Picture of the Signed Draft Report**

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**IMPORTANT NOTES**

This document is not the authorization for shipment or not an inspection certificate & this is an actual presentation or description of all findings during the time of operation. The final decision and authorization for shipment must be confirmed by the client after reviewing the above described report. This report does not release the buyer or seller from contractual responsibilities, nor does it prejudice the buyer's right of claim toward the seller/supplier for compensation for any apparent and/or hidden defects or detected during inspection or occurring anytime thereafter.

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**End of the Report**

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